

## JOB POSTING

### Connecticut Mental Health Center CLINICAL NURSE COORDINATOR – CM 93249

**PLEASE NOTE: The location, fax number and e-mail information to send responses to postings has changed. Responses to postings must be sent to the facility where the vacancy exists; therefore, it is important to follow the specific application instructions at the bottom of this posting.**

**Location:** 34 Park Street, New Haven, CT 06519

**Program/Unit:** CLINICAL OPERATIONS **Salary:** \$55,696.00 Annually

**Shift/Schedule/Hours:** 1<sup>st</sup> Shift / Monday – Friday / 9:00 AM – 4:30 PM

**Posting Date:** December 21, 2012

**Closing Date:** December 27, 2012

**Duties may include but not limited to:** Serves as agency liaison to Connecticut Valley Hospital and other State hospitals; monitoring client progress through direct clinical contacts as well as through participation in treatment team meetings and other pertinent meetings for the purpose of developing a comprehensive discharge planning process to facilitate optimal community reintegration. Possesses comprehensive knowledge of the legal statutes guiding involuntary commitment, competency restoration and the Psychiatric Security Review Board (PSRB). Facilitates client transitions to residential placements and serves as liaison between residential providers and clinical staff as needed to guide/inform the engagement/placement process and mediate client concerns and system issues. Participates in the weekly Inpatient/Sub-Acute Transitional Living Unit bed utilization meetings to facilitate planning for clients who may be transitioning to one of those units from CVH. May supervise nurses and other direct care staff as assigned.

**General Experience: Psychiatric:** Three (3) years of professional nursing experience providing direct care to individuals with psychiatric disabilities or in the case review of nursing services provided to individuals with psychiatric disabilities.

**Special Requirements:** Incumbents in this class must possess and retain a license or temporary permit as a Registered Professional Nurse in Connecticut. Incumbents must possess and retain a current motor vehicle operator's license. Incumbents in this class are required to travel.

**Note:** Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

#### **Application Instructions:**

Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12)

#### **To be considered for this position:**

1. **DMHAS employees who are lateral transfer candidates** (example: Mental Health Assistant 1 applying to a Mental Health Assistant 1 posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

#### **PLEASE SEND APPLICATIONS TO:**

##### **DMHAS – Connecticut Mental Health Center**

Robert Paolitto, Human Resource Specialist, (203) 974-7634  
34 Park Street, New Haven, CT 06519

**Fax : (203) 974-7637**

**Email : Robert.Paolitto@po.state.ct.us**

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at [www.ct.gov/dmhas/employmentopportunities](http://www.ct.gov/dmhas/employmentopportunities)

#### **AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. (P-1)